



STOWFORD SCHOOL

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23rd November 2023



Dear Parents and Carers

Key Stage 2 Carol Service

We are pleased to invite parents and carers to our traditional, candlelit Carol Service for children in Key Stage 2 (KS2) at the Methodist Church on Fore Street in Ivybridge.

This year the Carol Service will take place on **Monday 11th December** at 1.30pm, **Tuesday 12th December** at 1.30pm and **Tuesday 12th December** at 6.00pm. We hope that the provision of an additional afternoon Carol Service will enable more parents/carers to join us.

Having spoken with the team at the Methodist Church, the arrangements for the Carol Service will be similar to last year. Due to the need to manage the seating capacity and in order to assist the Church with their heating, lighting and electricity costs, it is necessary to make a nominal charge for the tickets (£1.50).

Tickets for each Carol Service will be on sale as a payment item on ParentPay. Numbers are limited for each performance in accordance with Church capacity. The tickets will be available on a first come first served basis. To allow fair access for all, this letter gives notice of the ticket arrangements and is to advise that the ticket payment items will go live on Monday 27th November at 5.00pm. These arrangements are in response to comments made last year.

Once payment has been made, tickets will be issued by the school office directly to the children to bring home, nearer to the date of the Carol Services. We must respectfully advise that there will be no entry without a ticket and standing in the Church entrance and aisles will not be permitted in accordance with the Church health and safety regulations.

There are so many children/families in KS2 that holding the Carol Service in the Church does enable a larger audience than would be possible at the school. The additional performance this year should also help to ensure that all parents/carers can attend the Carol Service.

We would like all KS2 children to take part in the evening performance if possible please. Children should be brought to the church at 5.45pm and collected at 7.00pm by an adult. Please write a note to the class teacher if you wish to provide details of any specific arrangements relating to the collection of your child/children. No children will be permitted to walk home alone.

In order to practise, the children will be going to the Methodist Church on the morning of Monday 11th December. If you are able to help escort the children to and from the church this would be very much appreciated. Please see your child's class teacher as soon as possible.

Thank you for your support and help with these arrangements.

Yours sincerely

Sue Williams

Mrs S. Williams
Headteacher

