



STOWFORD NURSERY APPLICATION FORM

Email: nurseryadmin@stowford.devon.sch.uk
Tel: 01752 894163

Stowford Nursery
Exeter Road
Ivybridge
PL21 0BG

Stowford Nursery is a term-time only setting -
for full details of our current term dates please see the Stowford School website: www.stowford.devon.sch.uk

Child's Full Name:
Child's Date of Birth:
Address:
Postcode:
Applicant's Name:
Tel No:
Relationship to child:
Mother/Father/Other (please specify):
Email:

Does your child have special needs that you are aware of? If so, please give a brief comment:

Hours required per week:
to start with effect from: AUTUMN/SPRING/SUMMER Year:
Child born 1st Apr-31st Aug can join Autumn [Sept] Child born 1st Sept-31st Dec can join Spring [Jan] Child born 1st Jan-31st Mar can join Summer [Apr]

Please highlight your preferred sessions below (although sessions cannot be guaranteed). Sessions will be confirmed nearer the time of your requested start date:

Table with 8 columns: Out of Hours 'Early Birds' AM = £4.40, AM Session £15.00, PM Session £15.00, Out of Hours 'Roosters' PM = £4.40, Out of Hours 'Roosters' PM = £6.60, Out of Hours 'Roosters' PM = £8.80, Out of Hours 'Roosters' PM = £11.00, Out of Hours 'Roosters' PM = £12.10. Rows include MON, TUES, WEDS, THURS, FRI.

Fees for sessions booked in excess of funded hours will be invoiced monthly in advance on the 1st of each month.

AM and PM Nursery sessions are charged at £5.00 per hour per 3-hour session.

Out of Hours (Early Birds/Roosters) sessions are charged as indicated.

Please note that all sessions booked and charged for are payable whether your child attends or not.

NB: Only children who are staying all day will need to bring a packed lunch.

It is very important that children are collected promptly at the end of their session.

Please advise if your child will be attending any other childcare setting/s (Nursery/Childminder/Day-Care/etc):

Setting Name: Hours attended: Funded hours:

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Signed: Date of Application:

Print Name:



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NURSERY FUNDING ELIGIBILITY EXPLAINED:

2-Year-Olds - "2-Year-Old Funding" (15 hours per week) NO SESSION AVAILABILITY AT STOWFORD NURSERY*

If your child is eligible for 2 Year-Old Funding for 15 hours of nursery sessions per week you will automatically receive a *Golden Ticket* from Devon County Council.

If you feel that your child may be eligible for 2 Year-Old Funding, but you have not yet received a *Golden Ticket*, please go to www.devon.gov.uk/twoyearoldfunding.

***PLEASE BE AWARE THAT STOWFORD NURSERY IS A 'PRE-SCHOOL SETTING' AND, THEREFORE, DOES NOT OFFER SESSIONS FOR CHILDREN UNDER THE AGE OF 3.**

3- & 4-Year-Olds - "Universal Funding" (15 hours per week)

Universal Funding of 15 hours* of nursery sessions per week for all 3-year-old children is available automatically, and will commence with effect from the term following your child's 3rd birthday (see Funding Age Guideline below). This funding will continue until the child starts at school.

Stowford Nursery will claim this funding direct.

Fees for sessions booked in excess of funded hours will be invoiced monthly in advance on the 1st of each month and are charged at £5 per hour per 3-hour session [£15 per session].

*Please be aware that '15 hours funding per week' is to a maximum of 570 hours annually. Due to school term lengths, some children may exceed this maximum based on the session days they attend and will, therefore, become liable to fees for the hours that are in excess of their funding eligibility. Stowford Nursery will endeavour to inform any parent whose child may exceed these hours in advance in order that the excess sessions can be withdrawn or fees agreed for the difference.

3- & 4-Year-Olds - "Extended Funding Entitlement" (30 hours per week)

Working parents who qualify for the Extended Funding Entitlement of an additional 15 hours of funded nursery sessions on top of the Universal Funding entitlement of 15 hours per week (totalling 30* hours of funding per week) will need to apply for this funding direct.

It is the responsibility of the parent to apply for this funding before the cut-off dates for each term.

If you believe that you reach the qualifying criteria, go to www.childcarechoices.gov.uk to apply.

If you do reach the qualifying criteria for this funding, you will be issued with an 11-digit *Eligibility Code*. You will need to advise Stowford Nursery of this code, along with your National Insurance number. Stowford Nursery will be unable to claim for 30 hours of funding unless this information has been provided and confirmed.

When the funding is applied it has an expiry date - you will need to reconfirm your eligibility for Extended Entitlement before the expiry date (but you will only need to advise the Nursery if you become ineligible).

*Please be aware that '30 hours funding per week' is to a maximum of 1140 hours annually [as per explanation above for '15 hours funding per week'].

Shared Funding

If you choose to place your child with more than one nursery setting, it is important that you decide which setting should claim the main funding [funding hours can be shared]. You must then advise each setting of the hours they should claim. Failure to do this may result in all settings applying for full funding - and, consequently, any fees subsequently incurred will be backdated and invoiced to you.

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FUNDING AGE GUIDELINE FOR STARTING AT STOWFORD NURSERY:

Child born between:	Will be entitled to Early Years Funding from - the term following their 3 rd birthday:
1 st April to 31 st August	Autumn term [September]
1 st September to 31 st December	Spring term [January]
1 st January to 31 st March	Summer term [April]

For useful information and/or to check funding eligibility, go to: www.childcarechoices.gov.uk - or follow the link on the Stowford School website under the Nursery tab.